

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Public Works	(2) MEETING DATE 12/18/2012	(3) CONTACT/PHONE Courtney Howard, Senior Water Resources Engineer (805) 781-1016	
(4) SUBJECT Request to approve an agreement for professional engineering services with GEI Consultants, Inc., in the amount of \$498,970, plus optional work of \$62,876 for a total contract value of \$561,846 for updating the Integrated Regional Water Management Plan; authorize the Director of Public Works to exercise the option in the agreement, in the amount of \$62,876, to prepare a grant application and enter into reimbursement agreements with participating agencies; and authorize a budget adjustment in the amount of \$62,876. All Districts.			
(5) RECOMMENDED ACTION It is our recommendation that your Honorable Board, acting as the Board of Supervisors for the San Luis Obispo County Flood Control and Water Conservation District (District): 1. Approve and execute an agreement for professional engineering services (Agreement) with GEI Consultants, Inc. (GEI) in the amount of \$498,970 for professional engineering services to update the San Luis Obispo County Region Integrated Regional Water Management Plan and Prepare Grant Applications plus optional work in the amount of \$62,876 for preparing grant applications for a total contract value of \$561,846; and 2. Authorize the Director of Public Works to exercise the option to prepare a Proposition 84 Round 2 implementation grant application in the amount of \$62,876, contingent upon executing reimbursement agreements with agencies that are implementing the projects included in the application; and 3. Authorize the Director of Public Works to execute said reimbursement agreements in the form approved by County Counsel; and 4. Authorize a budget adjustment, by a 4/5 th 's vote, in the amount of \$62,876 to fund the grant application.			
(6) FUNDING SOURCE(S) Flood Control General	(7) CURRENT YEAR FINANCIAL IMPACT \$561,846.00	(8) ANNUAL FINANCIAL IMPACT N/A	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Board Business (Time Est. _____)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) 19001223		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: 1213063 <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A Date 11/6/12, #7; 2/28/12, #26	
(17) ADMINISTRATIVE OFFICE REVIEW <i>Nikki J. Schmidt</i>			
(18) SUPERVISOR DISTRICT(S) All Districts -			

Reference: 12DEC18-C-8

County of San Luis Obispo



TO: Board of Supervisors

FROM: Public Works

Courtney Howard, Senior Water Resources Engineer

Carolyn Berg, Water Resources Engineer

VIA: Dean Benedix, Utilities Division Manager

DATE: 12/11/2012

SUBJECT: Request to approve an agreement for professional engineering services with GEI Consultants, Inc., in the amount of \$498,970, plus optional work of \$62,876 for a total contract value of \$561,846 for updating the Integrated Regional Water Management Plan; authorize the Director of Public Works to exercise the option in the agreement, in the amount of \$62,876, to prepare a grant application and enter into reimbursement agreements with participating agencies; and authorize a budget adjustment in the amount of \$62,876. All Districts.

RECOMMENDATION

It is our recommendation that your Honorable Board, acting as the Board of Supervisors for the San Luis Obispo County Flood Control and Water Conservation District (District):

1. Approve and execute an agreement for professional engineering services (Agreement) with GEI Consultants, Inc. (GEI) in the amount of \$498,970 for professional engineering services to update the San Luis Obispo County Region Integrated Regional Water Management Plan and Prepare Grant Applications plus optional work in the amount of \$62,876 for preparing grant applications for a total contract value of \$561,846; and
2. Authorize the Director of Public Works to exercise the option to prepare a Proposition 84 Round 2 implementation grant application in the amount of \$62,876, contingent upon executing reimbursement agreements with agencies that are implementing the projects included in the application; and
3. Authorize the Director of Public Works to execute said reimbursement agreements in the form approved by County Counsel; and
4. Authorize a budget adjustment, by a 4/5th's vote, in the amount of \$62,876 to fund the grant application.

DISCUSSION

Integrated Regional Water Management Background

Senate Bill 1672 established the Integrated Regional Water Management (IRWM) Act in 2002, intended to promote collaborative, integrated management of water resources. California voters passed a series of propositions, thereby establishing and funding efforts under the State's IRWM Program. These propositions authorized Legislature to appropriate grant funds for IRWM plans and projects, and established certain additional and modified requirements for eligibility.

The intent of the IRWM Program is to encourage collaborative "integrated regional strategies" for water resource management, including projects that protect communities from drought and floods, protect and improve water quality and ecosystems, and address critical water supply or quality needs of disadvantaged communities. The IRWM Program is intended to promote a new model for water management, consistent with the California Water Plan. The IRWM Program, including the planning and implementation grant programs, is administered by the State's Department of Water Resources (DWR). Planning grants are for updating existing IRWM Plans to meet the requirements of IRWM Program Guidelines. Implementation grants are reserved for actual construction projects or implementation of programs that meet the requirements of the State's IRWM Guidelines.

The District, in coordination with the San Luis Obispo County Region's (SLOCo Region's) Regional Water Management Group (RWMG) via a Memorandum of Understanding (MOU) and the Water Resources Advisory Committee (WRAC), has been acting as the Lead Agency responsible for development and implementation of the SLOCo Region's IRWM Plan (Plan) and maintaining eligibility for IRWM grant opportunities. The Plan was initially developed and adopted by multiple agencies in the county in 2005, was updated in 2007 in accordance with the 5-year update schedule included in the adopted 2005 Plan, and has been accepted by DWR as the SLOCo Region's Plan. As a result of your Board's authorizations on December 7, 2010 and February 28, 2012 to submit grant applications, DWR has recommended the District receive a \$10.4 million implementation grant and a \$1 million planning grant. To maintain eligibility for awarded grants and future grant opportunities, the 2007 IRWM Plan must be updated to incorporate new information and meet current State IRWM plan standards.

Consultant Selection Process

In accordance with the "Central Services Board Approved Policy on Contracting for Services and Purchasing," proposals for the project were solicited and evaluated by a selection committee, which included representatives from the North Coast, North County and South County in addition to County staff. The committee selected GEI as the most qualified firm to provide IRWM Plan update and grant application development services. The scope of work in the Agreement is consistent with the scope of work upon which DWR made its recommended planning grant award of \$1 million. The Agreement also includes an option to develop IRWM grant applications for Proposition 84 Round 2 and/or Round 3.

Upcoming IRWM Grant Opportunities

There are two upcoming IRWM Implementation Project grant opportunities:

- Proposition 84 Round 2, due in March 2013, approximately \$7.5 million available
- Proposition 84 Round 3, due in mid-2014, approximately \$20 million available

District staff, the RWMG and the WRAC developed recommendations for your Board's consideration today regarding the suite of projects to include in a Proposition 84 Round 2 grant application. Consequently, it is recommended that the Public Works Director be authorized to exercise the option to develop the Round 2 grant application contingent upon executing reimbursement agreements with agencies that are implementing the recommended projects to recover project-specific costs associated with developing the grant application. As a separate action item, Staff is recommending your Board's authorization to submit the grant application.

OTHER AGENCY INVOLVEMENT/IMPACT

The District is identified as the lead agency for SLOCo Region's IRWM efforts, which includes hiring consultants for IRWM efforts, per Section 4.2.1 of the RWMG's MOU. All SLOCo Region water resources stakeholders are invited to participate in IRWM work efforts via RWMG and WRAC meetings. DWR and the Regional Water Quality Control Board are notified of all RWMG and WRAC meetings, and, consequently, IRWM efforts. The State agency responsible for reviewing the Region's IRWM Plan and grant applications is DWR.

County Counsel has reviewed and approved the Agreement as to legal form and effect. County Counsel will be reviewing and approving reimbursement agreements that are consistent with your Board's authorization.

FINANCIAL CONSIDERATIONS

GEI will provide professional engineering services to update the Plan on a time and materials basis for a not to exceed amount of \$498,970. The Plan Update is funded in the FY 2012-13 Flood Control and Water Conservation District Budget Fund (1300000000). Development of grant applications would be on a time and materials basis for a not to exceed amount of \$62,876 per application, with costs associated with project specific grant application efforts to be reimbursed by participating agencies. The components of the grant application that relate to overall regional efforts, independent of the project specific information, is intended to be covered by the District's budget. Consequently, not all of the \$62,876 is expected to be reimbursed.

The overall approved budget is sufficient to fund the contract with the exception of the optional grant application. Therefore, a budget adjustment of \$62,876 is requested to fund this work. The budget adjustment provides funding from District reserves. The revenues realized from reimbursement agreements will then be used to replenish District reserves.

RESULTS

Approval of the recommended action will provide for the professional engineering services to update the IRWM Plan, maintain eligibility for awarded and future grants, and initiate steps for applying for a grant, contributing to the County's goals of promoting a healthy, livable, prosperous and well-governed community.

File: Integrated Regional Water Management (IRWM) Prop 84 Planning

Reference: 12DEC18-C-8

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ATTACHMENTS

1. Agreement for Professional Engineering Services with GEI Consultants, Inc.